

**【Kyushu University International Students Only
Corporate research and exchange meeting】**

Zoom Operation Manual

1 . Preparation Before Event Day

Guidance to move between breakout rooms. If some applications don't have the latest version, you may have some troubles when moving. Please make sure to check the version in advance before participating. (See p.2)

(1) Zoom System requirements

■ Operating system (OS)

- macOS X and macOS 10.9 or later
- Windows 10*、Windows11
- Windows 8 or 8.1
- Windows 7
- Ubuntu 12.04 or later
- Mint 17.1 or later
- Red Hat Enterprise Linux 6.4 or later
- Oracle Linux 6.4 or later
- CentOS 6.4 or later
- Fedora 21 or later
- OpenSUSE 13.2 or later
- ArchLinux (Only 64 bits)

■ Tablet , Mobile device

- iOS and Android
- Blackberry
- Surface PRO 2 or later with Win 8.1 or later

■ Browser

- Windows: IE 11+、 Edge 12+、 Firefox 27+、 Chrome 30+
- Mac: Safari 7+、 Firefox 27+、 Chrome 30+
- Linux: Firefox 27+、 Chrome 30+

1. Preparation Before Event Day

(2) How to update Zoom (If you already have an account)

The version of Zoom is updated periodically.

If it is not up to date, problems may occur, so please update to the latest version before participating.

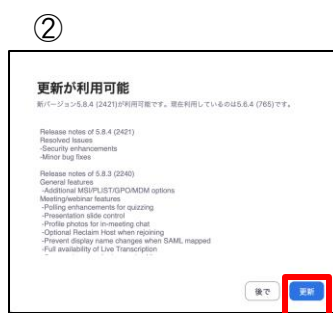
■PC (Windows、Mac)

① Sign in to Zoom, If the latest version is available, click "Update".

→If the message is not displayed, go to ③.

② When the screen like figure ② pops up, click "Update".

③ If you do not see any update, click on "User Icon".
Click on "Check for Updates".



■iPhone・iPad

① Open App Store app and search for "Zoom".
Open "Zoom Cloud Meetings".

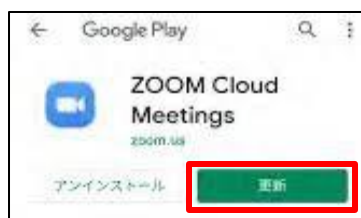
② Click Update.



■Android

① Open Play Store and search for "Zoom". This will open "Zoom Cloud Meetings".

② Tap "Update" button.



※The above is a general guide on how to update.
Other details can be found in Zoom Help Center.
Zoom Help Center > Getting Started > Installation

2. How to participate on the day

Check the URL of the day

URL : https://careerplatform-kyusyu-u.com/contentsol_3244.html

九州大学留学生限定！地元企業研究・交流会 当日会場URL
／Kyushu University International Students Only Corporate research and exchange meeting

当日の参加企業情報 ダウンロード／ Company list Download

【 Important 】

• Join with "your real name + (Display name of participant) "
Nickname is NOT accepted.
E.g) Hana Kyudai<Graduate School of Bioresource and Bioenvironmental Sciences>
If you are not sure how to rename on Zoom, please refer to P.5 of "How to walk Industry and Company Research Fair"
■How to walk Industry and Company Research Fair

Download

• Please turn ON your camera and OFF your microphone.

【 重要 】

• 参加表示名「名前<学部・学府名>」で参加してください。ニックネームは不可。
例) 九大 花く生物資源環境科学府>
Zoomの名前の変更方法が分からない場合は、マニュアルのP.5を参照してください。
■「地元企業研究・交流会」の歩き方

ダウンロード

• カメラON、マイクOFFで参加してください。

タイムスケジュール Time schedule	会場URL The URL of the day	参加企業 Company list
16:45～17:00 学生入場 Student entrance		1. 麻生セメント
17:00～ 17:30 企業リレーセミナー(2分/社) Relay Seminar by companies	<div>https://zoom.us/j/98267079826?pwd=cTNbP3bawywwE4taazlZbiczMjtzA43H.1</div> <div>ミーティング ID: 982 6707 9826 パスコード: 243683</div>	9. 正興電機製作所
17:40～18:00 ターム1 Company Information Session 1		10. 西部電機
18:05～18:25 ターム2 Company Information Session 2		11. 西日本鉄道
18:30～18:50 ターム3 Company Information Session 3		12. 福岡銀行
18:50～19:00 自由交流時間 Free Time		13. 福岡地所
		14. 八洲産業
		15. リックス

Please access the venue URL

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3. Operation at the venue on Event Day

- ① After accessing Zoom, change your name to **"faculty (or graduate school) name"**.

<PC>



<mobile>



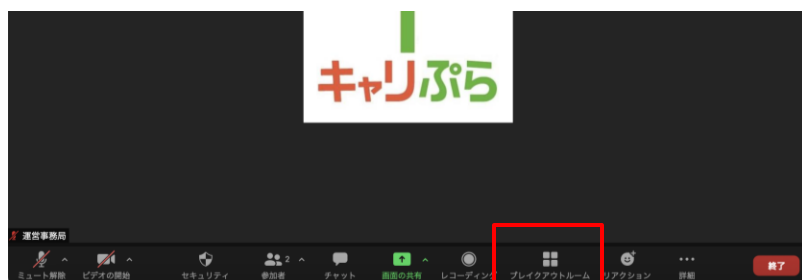
3. Operation at the venue on Event Day

② How to move between breakout rooms of participating companies.

■How to enter the room

- Click on “Breakout Room” and select the room of the company you want to visit.
- Click on “Join” button.

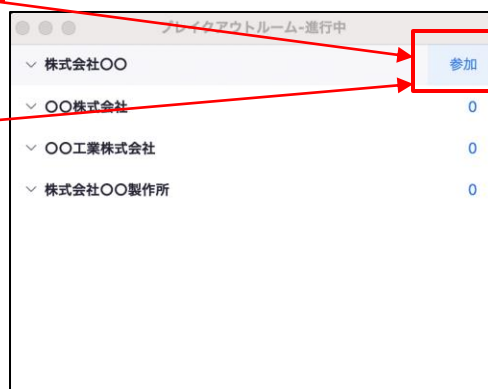
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Click !



■How to participate

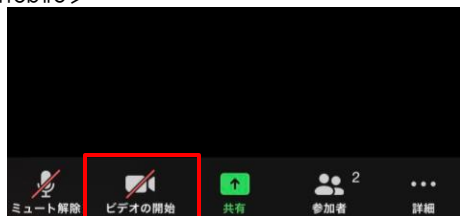
- Please turn on your camera and participate during the briefing.

<PC>

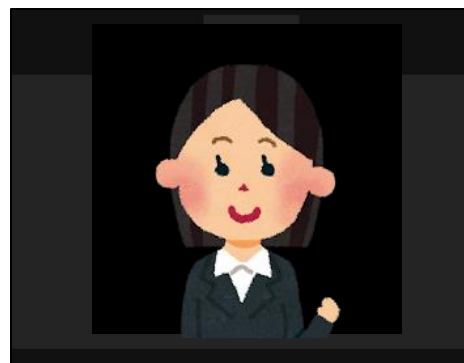


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Click !



Tap !



3. Operation at the venue on Event Day

■How to leave the room

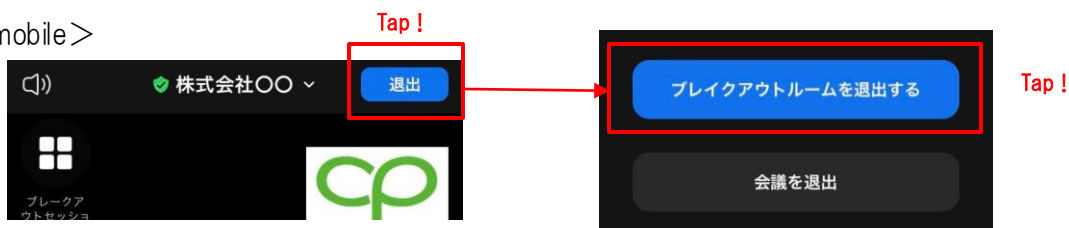
- ・ After the session, “leave the breakout room” and return to the main session. Then move on to the next room.

※Leaving the meeting means leaving the event venue.

<PC>



<mobile>



Contact information

If you have any questions, please feel free to contact us.

About Zoom, about Web page

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